VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
November 2, 2026
Meeting Minutes- Draft

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:40 p.m. on November 2, 2026 in the Webberville Village Council Chambers. Roll was called.

Present: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte.

Others Present:

Carolyn Crandall	Deputy Clerk/Treasurer
Lana Stanfield	Resident

Quorum Declared

Public Comment
N/A

Approve Agenda
Recommended by Chairman Rockey, so moved by Ward and second by Swinson to approve the agenda. All Ayes. Motion carried.

Minutes from October 12, 2026
Motion by Ward, second by Swinson to approve the minutes from October 12, 2026 Meeting.
All Ayes. Motion carried.

WDDA Accounts Payable
Motion by Swinson second by Ward to approve the WDDA accounts payable/treasurers report.
Ayes: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried.

Leap Report
N/A

Christmas Tree
Motion by Ward, second by Depue to approve the Bronner's Commercial Display quote # SO1033470 for the 20' Christmas Tree and shipping costs for the holiday tree lighting as presented, not to exceed $18,445.00.
Ayes: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried.

Holiday Activities Signs
Motion by Ward, second by Swinson to approve the Signs on the Spot quote for Holiday Activities Signs as presented, not to exceed $150.00. Ayes: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried.

Garden Club Holiday Decorations for Downtown

Motion by Ward, second by Depue to approve the Garden Club budget for Holiday Decorations for Downtown, not to exceed $1,500.00. Ayes: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried.

Cancellation of November 9th, 2026 DDA Meeting

Motion by Swinson, second by Ward to cancel the November,9th, 2026 DDA Meeting. Ayes: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried.

Briggs Building

The motion regarding Nielsen Commercial Construction invoice #3050006-002 for paint stripping at the Briggs Building was tabled. The Board requested a report on the condition and quality of the building's brick before proceeding.

Motion by Swinson, second by Ward, to approve Nielsen Construction the installation of a retaining wall along the north side of the Briggs Building, not to exceed $5,000.00. Ayes: Josh Depue, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Abstained: Andrew Nephew Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried. Nephew abstained from voting due to his employment with Nielsen Construction.

Ford Event Center

Motion by Ward, seconded by Depue, to approve the purchase and installation of holiday decorations for the interior and exterior of the Ford Event Center, not to exceed $5,000.00. Ayes: Josh Depue, Andrew Nephew, Randi Swinson, Don Ward, and Joe Warner. and Joshua Rockey. Absent: Les Rains, Dan Norton, Sam Schulte. All Ayes. Motion Carried.

Adjourn

Motion by Swinson second by Warner to adjourn the meeting at 6:06 p.m. All Ayes. Motion Carried.

Carolyn Crandall
Deputy Clerk/Treasurer