VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
October 12, 2026
Meeting Minutes-Special

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:30 p.m. on October 12, 2026 in the Webberville Village Council Chambers. Roll was called.

Present: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Randi Swinson, Don Ward, and Joe Warner, and Joshua Rockey. Absent: Les Rains.

Others Present:

Carolyn Crandall	Deputy Clerk/Treasurer
Richard Enty	LEAP
Lana Stanfield	Resident
Jordan Fuller	Business Owner
Nancy Clay Ward	Resident

Quorum Declared

Public Comment
N/A
Approve Agenda
Recommended by Chairman Rockey, so moved by Swinson and second by Norton to approve the agenda. All Ayes. Motion carried.

Minutes from September 21, 2026
Motion by Swinson, second by Ward to approve the minutes from September 21, 2026 Meeting.
All Ayes. Motion carried.

WDDA Accounts Payable
Motion by Swinson second by Norton to approve the WDDA accounts payable/treasurers report.
Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Randi Swinson, Don Ward, and Joe Warner.
Absent: Les Rains. Abstained: Joshua Rockey. All Ayes. Motion Carried.

Leap Report
The final Business Made Simple workshop has been scheduled. Richard will assist the DDA Board by providing resources and guidance for planning an opening event for the Ford Event Center.

2027 WDDA Meeting Schedule
Motion by Schulte, Second by Norton to approve the 2027 WDDA Meeting schedule as presented. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Randi Swinson, Don Ward, Joe Warner, and Joshua Rockey. Absent: Les Rains. All Ayes. Motion Carried.

Cookie Crawl
The 5th Annual Cookie Crawl in Webberville is scheduled for November 28, from 10:00 a.m. to 2:00 p.m., in conjunction with Small Business Saturday. Jordan reported that several Webberville businesses have signed up to participate. The Ford Event Center will be open to provide table space for local small businesses that do not

have a storefront. The building will also be open to the public for tours. The Village Office Deputy Clerk/Treasurer will assist Jordan with making copies of flyers to promote the event.

Parking Lot on Grand River

Chairman Rockey is obtaining quotes for fencing and parking lot signage. The quotes will be presented to the DDA Board for review and approval at a future meeting.

Ford Event Center

The DDA Board discussed the need to continue planning for a grand opening event for the building. Additional items to be developed include a website, a building floor plan/layout, rental pricing, and a rental contract for prospective tenants. Chairman Rockey will prepare information to present at the next DDA meeting on November 9, 2026.

Briggs Building

Motion by Swinson, seconded by Schulte, to approve quote from Highland Services for topsoil and seeding behind the building to level the property and ensure proper drainage and runoff, not to exceed $6,500.00. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Randi Swinson, Don Ward, Joe Warner, and Joshua Rockey. Absent: Les Rains. All Ayes. Motion Carried.

Downtown Christmas Decorations

Motion by Ward, second by Norton, to approve Bronner's Commercial Display quote for downtown Christmas decorations, not to exceed $8,520.00, contingent upon review by the Department of Public Works (DPW) and compliance with DTE Energy requirements. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Randi Swinson, Don Ward, Joe Warner, and Joshua Rockey. Absent: Les Rains. All Ayes. Motion Carried.

Adjourn

Motion by Warner second by Norton to adjourn the meeting at 6:36 p.m. All Ayes. Motion Carried.

Carolyn Crandall

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Deputy Clerk/Treasurer