VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
August 10 2026
Meeting Minutes-Special-Draft

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:30 p.m. on August 10, 2026 in the Webberville Village Council Chambers. Roll was called.

Present: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward.

Others Present:

Carolyn Crandall	Deputy Clerk/Treasurer
John Gormley	WDDA Attorney
Richard Enty	LEAP Representative
Lana Stanfield	Resident

Quorum Declared

Public Informational Meeting
Recommended by Chairman Rockey, so moved by Schulte, second by Norton to open public informational meeting at 5:31pm. All Ayes.
No residents were present.
Recommended by Chairman Rockey, so moved by Schulte, second by Norton to close public informational meeting at 5:32pm. All Ayes.

Public Comment
N/A

Approve Agenda
Recommended by Chairman Rockey, so moved by Schulte and second by Norton to approve the agenda. All Ayes. Motion carried.

Minutes from July 13, 2026
Motion by Schulte, second by Norton to approve the minutes from July 13, 2026 Meeting.
All Ayes. Motion carried.

WDDA Accounts Payable
Motion by Schulte second by Norton to approve the WDDA accounts payable/treasurers report.
Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. All Ayes. Motion Carried.

LEAP Report
Business Made Simple; offers educational classes designed to help small business owners develop their skills in technology, website development, and marketing.

DDA Meeting Location Change to the Ford Event Center
Recommended by Chairman Rockey, so moved by Depue, second by Schulte to approve to move all meetings to the Ford Event Center. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. All Ayes. Motion Carried.

Cintas Contract

Recommended by Chairman Rockey, so moved by Norton, second by Schulte to approve Cintas three-year contract for the Ford Event Center. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. All Ayes. Motion Carried.

Commercial Appliances for the Ford Event Center

Recommended by Chairman Rockey, so moved by Schulte, second by Norton to the quote from Elliot Food Equipment and a deep freezer from a big box store for the Ford Event Center, not to exceed $16,500.00. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. All Ayes. Motion Carried.

Ford Building-Rental Agreement

Recommended by Chairman Rockey, so moved by Norton and second by Depue to approve the rental contract for the Ford Event Center, subject to legal review and with price changes approved by the DDA Board on August 10, 2026. Motion carried. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. All Ayes. Motion Carried.

Recommended by Chairman Rockey, so moved by Norton, second by Depue to approve the post construction clean up quote from Clean & Clear for the Ford Event Center, not to exceed $2,600.00. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. Abstained: Sam Schulte All Ayes. Motion Carried.

Parking lot off Grand River

Motion by Norton, second by Schulte to name the parking lot off Grand River in honor of the Ackerman Family. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner. Absent: Les Rains, Randi Swinson, Don Ward. Abstained: Joshua Rockey. All Ayes. Motion Carried.

Briggs Building

Recommended by Chairman Rockey, so moved by Schulte, second by Depue to approve Riverside Tree Service to remove and clean up trees and brush behind Biggs Building, not to exceed $ 8,900.00. Ayes: Josh Depue, Andrew Nephew, Dan Norton, Sam Schulte, Joe Warner and Joshua Rockey. Absent: Les Rains, Randi Swinson, Don Ward. All Ayes. Motion Carried.

Veterans Memorial

Dan Norton is currently working on designs and quotes for new memorial space by Gazebo. Quotes will be reviewed by DDA board members at a future meeting.

Adjourn

Motion by Warner second by Schulte to adjourn the meeting at 7:15 p.m. All Ayes. Motion Carried.

Carolyn Crandall
Deputy Clerk/Treasurer