

VILLAGE OF WEBBERVILLE
115 S. Main St.
MEETING MINUTES-Draft

The regular meeting of the Webberville Village Council was called to order by President Samuel Schulte, at 6:00pm on June 9, 2026, in the Webberville Village Hall.

Roll was called:

Present: Mike McEwan, Sandra Schoenborn, Lana Stanfield, Deborah Walter, President Samuel Schulte

Others Present:

Jessica Kuch	Clerk/Treasurer
Scott Gould	Village Attorney
Josh Rockey	Z-Solutions
Ryan Jones	DPW Supervisor
Bruce Wallace	PEA Group
Deputy Wagner	Ingham County Sheriff
Sam Woodrick	McKenna
Jim Rowell	Livingston County Building Dept
Amanda Robey	CADL
Debora Bloomquist	CADL
Jenny Marr	CADL
Betty Juntunen	CADL/Resident
Andrew Nephew	Resident
John Leonard	Resident
John Vincent	Resident
Dan McCarthy	Resident

The Clerk declared a quorum

The Pledge of Allegiance was led by Village President Samuel Schulte

Approval of Agenda

Motion by Stanfield, second by McEwan to approve the agenda as presented. All Ayes. Motion Carried.

Public Comment

A member of the public expressed appreciation for DPW employees and their ongoing work in the community. Additional appreciation was expressed for the local food bank and the church that provides volunteers to assist residents with yard work. The speaker suggested consideration of a bonus for DPW staff in recognition of their service to Village residents.

President Comment

None

Consent Agenda

Motion by Stanfield, second by Schoenborn to approve the consent agenda as presented. Ayes: McEwan, Schoenborn, Stanfield, Schulte. Nays: Walter. Motion carried.

REPORTS:

1. **Police Report – Deputy Wagner** – Deputies responded to a domestic assault complaint on Franklin Street, an accidental shooting investigation in which a reckless discharge of a firearm charge was being sought, a welfare check, and an assault/neighbor dispute. The county will also be bringing some specialty services to participate in the community picnic.
2. **DPW Report – Ryan Jones** – Reminder to not blow grass into the street. Additional updates were given on pothole repairs, MISS DIG reminder to not remove utility locate flags, ongoing lift station issues and the need to avoid flushing wipes, and construction is done but some small things are left. The DPW Supervisor also addressed recent public comments regarding water quality and discussed concerns that have been raised by residents.
3. **Clerk/Treasurer Report – Jessica Kuch** – The 2026 tax roll is being prepared, and the tax bills will be mailed no later than July 1, 2026. Taxes will be due on September 14, 2026. The Michigan Rural Water Association has completed the Village's water rate study, which will be discussed at the next council meeting along with the proposed resolutions. The Village's auditors are scheduled to be in the office in July to conduct fieldwork for the 2025–2026 annual audit.
4. **WDDA Report – Josh Rockey** –The Ford Building is nearing completion, and work on the Summit Street parking lot is underway. Additional Summit Street work will begin once coordination with the Ingham County Drain Commission is resolved. The next planned project includes cleanup and repair of the Briggs Building.
5. **Building/Zoning Report** – Council reviewed Report
6. **N.I.E.S.A. Report – Sandra Schoenborn** – Call volumes for EMS, fire, and motor vehicle accidents have increased. Participation in the metro response team was discussed. Fire school has concluded, and all participants passed their exams. The department is pursuing grant opportunities, including a potential state grant of up to \$50,000. Full-time staff are forming an IAFF union. Engine 61 is being licensed as a medical response vehicle, pending state paperwork.
7. **Attorney Report – Scott Gould** – Notice was received that the White Rose matter will be scheduled for oral arguments within the next 60 days, with a specific date still pending. The case is a civil infraction that has proceeded to the Court of Appeals, and the upcoming hearing will address whether White Rose will be responsible for litigation costs. No new claim has been filed regarding alleged backhoe damage involving a private citizen.
8. **Engineer Report – Bruce Wallace** – No new updates were provided at this time. Follow-up will be made with Reith-Riley regarding the North Main parking lot. The Ingham County Drain Commission still requires review of the drainage plan.
9. **Advocate Report** – No Report

CADL Annual Report

The library reported increased activity in 2025, including higher visitor numbers and program participation. Over 758,000 people visited library branches, and more than one million items were checked out. Webberville resident usage increased compared to the prior year. The library secured a new location for historical documents, becoming its 14th branch. A millage renewal is being pursued as a straight renewal with no increase, with over 90% of funding coming from millages and property taxes. Early 2026 activity has also been strong. Programming highlights included successful pop-up story times, weekly summer story times, and a new coffee and

cribbage program. Community events included a holiday program featuring “The Grinch,” distribution of books to children, participation in Boo Fest with district boosters, and involvement in the village tree lighting and Polar Express event.

Livingston County Building Department Services

Recommended by Schulte, so moved by Stanfield, second by Schoenborn to approve the Intergovernmental Agreement contract between the Village of Webberville and Livingston County building department as presented. Ayes: McEwan, Schoenborn, Stanfield, Schulte. Nays: Walter. Motion Carried.

Recommended by Schulte, so moved by Stanfield, second by Schoenborn to terminate the building services contract with McKenna associates to take effect post transition period to be completed with Livingston County building services. Ayes: McEwan, Schoenborn, Stanfield, Schulte. Nays: Walter. Motion Carried.

Code Enforcement Officer

Recommended by Schulte, so moved by Stanfield, second by Schoenborn to approve the recognition of Jacob VanBoxel as assuming responsibility for code enforcement services in the Village of Webberville per the memorandum provided by Sam Woodrick on June 8th, 2026, as presented. Ayes: McEwan, Schoenborn, Stanfield, Schulte. Nays: Walter. Motion Carried.

Special Event Permit: Webberville Garden Club Ice Cream Social

Recommended by Schulte, so moved by McEwan, second by Schoenborn to approve the Special Event Permit: Webberville Garden Club Ice Cream Social for June 27th, 2026, and the blue star memorial as presented. All Ayes. Motion Carried.

Village of Webberville Office Sign

Recommended by Schulte, so moved by McEwan, second by Schoenborn to approve the purchase of the 4x3 foot aluminum sign which will be installed by the DPW not to exceed \$419.00. Ayes: McEwan, Schoenborn, Stanfield, Walter, Schulte. All Ayes. Motion Carried.

Village Office Landscaping

Discussion was held on what would be the best thing to place around the building to protect it. Going to find more quotes and bring them back to the next council meeting.

Public Comment

A suggestion was made regarding potential landscaping improvements near the Village sign, including an elevation brick and flowers. Questions were raised regarding the number of fully certified DPW employees and contingency planning in the event the sole fully certified employee is unavailable, including concerns about operational readiness. Clarification was requested regarding reported cost figures referenced in a newspaper article. Concerns were expressed regarding conditions along Pardee Road, and a request was made for officials to review the area. Questions were also raised regarding the Village’s chain-of-command and decision-making process in the event of staff absence or succession needs. Safety concerns were expressed regarding speeding and truck traffic in the area of Gramer and Grand River, including impacts on resident safety and use of engine braking.

A general comment was made referencing a local publication and expressing an opinion regarding the Downtown Development Authority.

President Comment

The Village provided responses to comments made during public comment. It was noted that the DDA project is supported by a DDA bond and does not fund 100% of the building project, with bond proceeds also allocated toward additional projects including Main Street paving, parking lot improvements, Summit Street work, and other capital projects. It was also noted that individuals with questions or concerns regarding the DDA were invited to attend a DDA meeting. Regarding DPW certifications, it was explained that compliance requirements are met through EGLE standards, including maintaining an emergency response plan on file and ensuring licensed personnel are available as required. It was noted that in the absence of the Village President, established delegation procedures are followed, including assignment to the President Pro Tem if necessary, and that department heads are responsible for overseeing their respective departments.

Council Comment

In response to public comments regarding Downtown Development Authority (DDA) projects, it was noted that the Ford Building and Briggs Building are DDA-led redevelopment projects intended to address properties that were previously in poor condition and to support long-term community development. It was stated that these investments are aimed at preventing further deterioration and promoting Village revitalization through DDA efforts.

In response to questions regarding governance structure, information was provided regarding the role of the President Pro Tem as outlined by the Michigan Municipal League (MML). It was noted that the President Pro Tem's role is to preside over meetings in the absence of the Village President and that the position is selected annually by vote of the governing board. It was further noted that succession to the office of Village President does not occur automatically and would require a separate electoral process if a vacancy were to occur.

Adjourn

Motion by Schoenborn, second by Stanfield to adjourn the meeting at 7:36pm. All Ayes. Motion Carried

Jessica Kuch
Clerk/Treasurer