

VILLAGE OF WEBBERVILLE
115 S. Main St.
MEETING MINUTES-Draft

The regular meeting of the Webberville Village Council was called to order by President Samuel Schulte, at 6:01pm on April 14, 2026, in the Webberville Village Hall.

Roll was called:

Present: Mike McEwan, Sandra Schoenborn, Lana Stanfield, Deborah Walter, President Samuel Schulte

Others Present:

Jessica Kuch	Clerk/Treasurer
Scott Gould	Village Attorney
Josh Rockey	Z-Solutions
Deputy Wagner	Ingham County Sheriff
Andrew Nephew	Resident
Dan McCarthy	Resident
John Leonard	Resident
Ryan Jones	DPW Supervisor
Betty Juntune	Resident
Steve Kingsley	Developer
Jeff West	Landowner
Basam Malik	Developer
Chris Khorey	McKenna

The Clerk declared a quorum

The Pledge of Allegiance was led by Village President Samuel Schulte

Approval of Agenda

Motion by Stanfield, second by Schoenborn to approve the agenda as presented. All Ayes.
Motion Carried.

Public Comment

A resident stated that they were made aware that the Village office was closed for a period of time during the afternoon of Thursday, April 9. The resident indicated that there was uncertainty among Council members regarding the reason for the closure. The resident further stated their understanding that staff were offsite at a building associated with the Downtown Development Authority at that time. The resident expressed confusion regarding the necessity of the closure, who authorized it, and communication of the closure.

President Comment

No Comments

Consent Agenda

Motion by Stanfield, second by Schoenborn to approve the consent agenda as presented. Ayes: McEwan, Schoenborn, Stanfield, Walter, Schulte. All Ayes. Motion carried.

REPORTS:

1. **Police Report – Deputy Wagner** – The month was reported as quiet with no significant activity. A slight increase in traffic was noted with warmer weather. It was reported that Deputy Vincent will be transferring out of the Webberville soon, and staffing availability was discussed.
2. **DPW Report – Ryan Jones** – Reported activities included equipment maintenance, spring cleanup, pothole repair, installation of a Pure Michigan sign for the lavender farm, and ongoing construction work, which is progressing as weather permits.
3. **Clerk/Treasurer Report – Jessica Kuch** – Reported working with McKenna on the Capital Improvement Plan. Staff are reviewing and updating internal policies and procedures for compliance with current regulations and best practices. Staff are also working with Plante Moran in preparation for the 2025–2026 audit. It was also noted that the Clerk/Treasurer served as a panelist for a Treasurer-to-Treasurer session on April 8, 2026.
4. **WDDA Report – Josh Rockey** – Reported that work on the Ford building is nearing completion, with anticipated completion in May, weather permitting. Patio construction is in progress. A special meeting was held regarding the revenue sharing agreement, parking lots, and Summit Street.
5. **Building/Zoning Report** – Report was read.
6. **N.I.E.S.A. Report – Sandra Schoenborn** – It was reported that the department is fully staffed and call volume has increased. Training was conducted for approximately 15 EMT students who completed the program. Participation was noted in active violence training in Delhi. Grant applications have been submitted, with responses pending. Staffing vacancies were noted, and Engine 61 has been licensed as a medical response vehicle.
7. **Attorney Report – Scott Gould**- White rose is still pending.
8. **Engineer Report – Bruce Wallace** - None
9. **Advocate Report** - None

Land Developer Discussion

Discussion occurred regarding potential redevelopment of property north of Aldi, including consideration of warehouse-type development. It was noted that the project is in a preliminary conceptual phase and that discussions have occurred with township and Village representatives. Discussion included possible phased development, potential infrastructure needs including water and sewer connections, and possible future land uses such as warehouse and residential development as well as park expansion. It was noted that coordination between the Village and township may be necessary to further evaluate planning concepts and jurisdictional boundaries, and that additional coordination may be needed with MDOT, CSX, and the county regarding roadway and safety considerations related to M-52. It was noted that additional information will be provided as the concept progresses and that future joint meetings between the Village and township may be considered.

Livingston County Building Department

Information was provided regarding an example of an intergovernmental contract and services offered, including building department services with next-day inspections. It was noted that the provider operates on a nonprofit basis and that fees are used to cover operational costs. The

Board was asked to review the information provided. It was noted that an inquiry will be made to determine whether Livingston County is available to attend a future meeting to provide information. Discussion occurred regarding rental inspections and cost considerations for landlords. It was noted that the Village has approximately 27–28 rental units annually.

2026 Audit Engagement Letter

Recommended by President Schulte, so moved by Stanfield, second by Schoenborn to approve the 2026 Audit Engagement Letter with Gabridge and Company not to exceed \$16,250.00. Ayes: McEwan, Schoenborn, Stanfield, Walter, Schulte. All Ayes. Motion carried.

Special Event Permit-Community Picnic June 12th, 2026

Recommended by President Schulte, so moved by McEwan, second by Schoenborn to approve the special event permit for the community picnic June 12th, 2026, as presented. All Ayes. Motion carried.

Public Comment

A resident requested an update regarding the White Rose matter and an update on the status of litigation involving a former employee.

President Comment

None

Council Comment

A Council member inquired about the temporary closure of the Village office on Thursday, April 9, 2026. The inquiry was directed to the Downtown Development Authority Chair, who stated that staff were assisting with décor and design activities at the event building. Discussion followed regarding administrative authority over office operations and scheduling. The Village President indicated trust in the Clerk/Treasurer's discretion in managing office operations. No further comments were made.

Adjourn

Motion by Schoenborn, second by McEwan to adjourn the meeting at 6:51pm. All Ayes. Motion Carried

Jessica Kuch
Clerk/Treasurer