

**VILLAGE OF WEBBERVILLE  
DOWNTOWN DEVELOPMENT AUTHORITY  
December 8, 2025  
Meeting Minutes**

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:31 p.m. on December 8, 2025 in the Webberville Village Council Chambers. Roll was called.

Present: Diana Baxter, Dan Norton, Les Rains, Sam Schulte, Joe Warner, and Joshua Rockey  
Absent: Don Ward, Josh Depue, and Randi Swinson

Others Present:

John Gormley	WDDA Attorney
Carolyn Crandall	Deputy Clerk/Treasurer
Richard Enty	LEAP
Lana Stanfield	Resident
Andrew Nephew	Resident

Quorum Declared

**Public Comment**

N/A

**Approve Agenda**

Recommended by Chairman Rockey, so moved by Norton, second by Baxter to approve the agenda as amended to include the 2026 WDDA Meeting Schedule. All Ayes. Motion Carried.

**Minutes from the November 10, 2025**

Motion by Baxter, second by Schulte to approve the minutes from the November 10, 2025, Meeting. All Ayes. Motion carried.

**WDDA Accounts Payable**

Motion by Baxter, second by Rains to approve the WDDA accounts payable/treasurers report.

Ayes: Baxter, Schulte, Warner, Rains, Norton, Rockey. Absent: Ward, Swinson, Depue. All Ayes. Motion Carried.

**LEAP Report**

Leap survey will come out shortly.

**Parking lot on Grand River Update**

Recommended by Chairman Rockey, so moved by Schulte, seconded by Norton approve Proposal No. 22-1016.PR from ASTI Environmental for waste sampling and analysis, soil management planning, and environmental services at the Summit Lot, in an amount not to exceed \$15,500.00.

Ayes: Baxter, Schulte, Warner, Rains, Norton, Rockey. Absent: Ward, Swinson, Depue. All Ayes. Motion Carried.

**Ford Building**

The sewer line installation has been completed and is fully connected to the Village system. Flooring samples were reviewed, and final selections for the building were approved. Contractors continue efforts to complete the

patio before the end of the year. The board discussed the option of installing turf instead of traditional grass in the back patio area, and Chairman Rockey will obtain cost estimates for further review. Chairman Rockey reported that the Ford Company responded regarding the use of Ford branding for the building and that an application is required to begin the approval process, which may take from two months to five years. He will also explore alternative naming options for the building. The color of the patio sail was discussed, and Chairman Rockey will provide sample materials at a future meeting for board consideration.

### **Briggs Building Project**

Discussion of Tennent rental.

### **Business Park Real-Estate Engagement**

N/A

### **Resolution number 2025-003**

Recommended by Chairman Rockey, so moved by Schulte seconded by Norton to approve resolution 2025-003 formally requesting the Village to issue bonds for the project, pledging the Downtown Development Authority's tax increment revenues to the Village for payment of the principal and interest on said bonds, and authorizing the appropriate DDA officers to execute all documents necessary to effectuate the issuance of the bonds.

Ayes: Baxter, Schulte, Warner, Rains, Norton, Rockey. Absent: Ward, Swinson, Depue. All Ayes. Motion Carried.

### **2026 WDDA Meeting Schedule**

Recommended by Chairman Rockey, so moved by Schulte seconded by Baxter to approve of the 2026 WDDA meeting schedule. Motion carried.

### **Old Business/Discussion.**

#### **Hunting on WDDA owned property**

A future agenda item will be added next year to discuss how the Board would like to proceed regarding hunting on WDDA property.

### **Adjourn**

Motion by Warner, second by Norton to adjourn the meeting at 7:10 p.m. All Ayes. Motion Carried.

*Carolyn Crandall*  
Carolyn Crandall  
Deputy Clerk/Treasurer

*Jessica Kuch*  
Jessica Kuch  
Clerk/Treasurer