

**VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
November 10, 2025
Meeting Minutes**

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:30 p.m. on November 10, 2025 in the Webberville Village Council Chambers. Roll was called.

Present: Diana Baxter, Josh Depue, Dan Norton, Sam Schulte, Randi Swinson, and Joshua Rockey
Absent: Don Ward, Joe Warner, and Les Rains

Others Present:

John Gormley	WDDA Attorney
Carolyn Crandall	Deputy Clerk/Treasurer
Richard Enty	LEAP
Lana Stanfield	Resident
Andrew Nephew	Resident
Jordon Fuller	Resident

Quorum Declared

Public Comment

Jordon Fuller- Cookie Crawl 11/29/2025 from 10:00am-2:00pm for local businesses. Jordon will get a final list by end of next week with participating businesses. Cookie bags will be available for pick up at the Summit St. Shop on day of event. This event will be posted on social media and in newspapers.

Approve Agenda

Recommended by Chairman Rockey, so moved by Swinson, second by Shulte to approve the agenda as amended to include the resolution declaring intent for bond proceeds. All Ayes. Motion Carried.

Minutes from the October 6, 2025

Motion by Shulte, second by Baxter to approve the minutes from the October 6, 2025, Meeting. All Ayes. Motion carried.

WDDA Accounts Payable

Motion by Shulte, second by Norton to approve the WDDA accounts payable/treasurers report.

Ayes: Baxter, Schulte, Swinson, Norton, Depue, Rockey. Absent: Ward, Warner, Rains. All Ayes. Motion Carried.

LEAP Report

Still a focus on childcare. Leap survey will come out shortly. Leap will also be working on a population study.

Parking lot on Grand River Update

Chairman Rockey is currently coordinating with the Ingham County Drain Commission, Triterra, and PEA Group on a site safety plan for the upcoming parking lot paving project.

A quote for soil testing services is expected shortly. The current estimate is approximately \$22,000, but Chairman Rockey is actively working to reduce overall costs where possible.

Further details and finalized pricing will be provided once the updated quote is received.

Ford Building

Motion by Swinson, seconded by Norton, reimburse Josh Rockey for the cost of the tables and chairs for WDDA Event Center not to exceed \$4,826.74. Ayes: Baxter, Depue, Norton, Shulte, Swinson. Absent: Ward, Warner, Rains. Abstained: Rockey. All Ayes. Motion Carried.

Motion by Norton, seconded by Depue, to approve the DTE invoice for the relocation and upgrade of electrical services, including the provision that poles will not be installed behind the building by the parking areas for other businesses not to exceed \$31,399.70. Ayes: Baxter, Depue, Norton, Shulte, Swinson, Rockey. Absent: Ward, Warner, Rains. All Ayes. Motion Carried.

Briggs Building Project

Chairman Rockey is currently developing ideas and obtaining quotes for a mural to be installed on the side of the building facing the school. Additional details, including design concepts and pricing, will be presented once proposals are received.

Business Park Real-Estate Engagement

WDDA attorney John Gormley has received contract, and it still needs to be reviewed.

Resolution Declaring Intent to Reimburse from Bond Proceeds

Recommended by Chairman Rockey, so moved by Shulte seconded by Baxter to approve resolution 2025-14 declaring intent to reimburse from bond proceeds as amended. Ayes: Baxter, Depue, Norton, Shulte, Swinson, Rockey. Absent: Ward, Warner, Rains. All Ayes. Motion Carried.

Motion by Norton, seconded by Swinson to withdraw resolution 2025-14 due to approval for resolution to be made by Village Council and not WDDA board. Ayes: Baxter, Depue, Norton, Shulte, Swinson, Rockey. Absent: Ward, Warner, Rains. All Ayes. Motion Carried.

Recommended by Chairman Rockey, so moved by Norton, seconded by Shulte to approve the Resolution 2025-14, for the Village Council's November 11, 2025 meeting as amended. Ayes: Baxter, Depue, Norton, Shulte, Swinson, Rockey. Absent: Ward, Warner, Rains. All Ayes. Motion Carried.

Old Business/Discussion.

Gazebo- plants need to be removed and replaced with something that doesn't grow taller than 2 feet, so it doesn't overgrow gazebo area. WDDA will speak with Garden Club for suggestions.

Veterans Memorial- Norton advised due to government shutdowns there are no updates at this time.

Adjourn

Motion by Norton, second by Swinson to adjourn the meeting at 6:51 p.m. All Ayes. Motion Carried.

Carolyn Crandall

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Deputy Clerk/Treasurer

Jessica Kuch

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Clerk/Treasurer