

**VILLAGE OF WEBBERVILLE  
DOWNTOWN DEVELOPMENT AUTHORITY  
September 8, 2025  
Meeting Minutes**

The special meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:30 p.m. on September 8, 2025 in the Webberville Village Council Chambers. Roll was called.

Present: Diana Baxter, Samuel Schulte, Randi Swinson, Josh Depue, Joe Warner and Joshua Rockey  
Absent: Don Ward, Dan Norton, Les Rains

Others Present:

Lana Stanfield	Resident
Andrew Nephew	Resident
Joe Schoenborn	Resident
Richard Enty	LEAP
John Gormley	WDDA Attorney
Carolyn Crandall	Deputy Clerk/Treasurer

Quorum Declared

**Public Comment**

Resident asked about permission to hunt on WDDA owned land. Suggested to only allow Archery and no firearms due to distance to highway. Chairman Rockey to revisit in the future.

**Approve Agenda**

Recommended by Chairman Rockey, so moved by Schulte, second by Swinson to approve the agenda. All Ayes. Motion Carried.

**Minutes from the August 11, 2025**

Motion by Swinson, second by Schulte to approve the minutes from the August 11, 2025 Meeting. All Ayes. Motion carried.

**WDDA Accounts Payable**

Motion by Schulte, second by Baxter to approve the WDDA accounts payable/treasurers report as amended to reflect correct invoice amount to Lindhout from \$43,192.00 to \$17,633.00 per chairman Rockey suggested. Ayes: Baxter, Warner, Schulte, Swinson, Depue, Rockey. Absent: Norton, Rains, Ward. Motion Carried.

**LEAP Report**

Richard advised about the childcare flyer and community connect newsletter will be out later this month.

**Parking lot on Grand River Update**

Ingham County drain commission has drain stubs installed. PEA Group will need to review project, possibly would like to partner with Village when they are doing blacktop work to save on costs to DDA. Chairman Rockey has received one quote for fence from Clery Fence company to install vinyl fence by parking lot and gazebo area for \$14,000. Waiting for additional quotes to bring to council meeting for approval.

### **Ford Building**

Chairman Rockey has opened building up to pre-bid walkthrough quotes. Septic tank found on property is active and ties into village sewer systems. Phase 1 of project for patio and plumbing to be completed before winter 2025. DDA working with Mckenna about a variance for dumpster enclosures. It will be scheduled for a public hearing at a upcoming village council meeting.

### **Briggs Building Project**

No Updates.

### **Business Park Real-Estate Engagement**

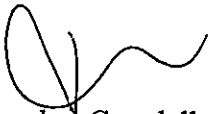
WDDA Attorney is working on reviewing contract. Gormley suggested corrections on commission costs per acres adjustments. Chairman Rockey will discuss with realtor to make corrections to contract.

### **Old Business/Discussion**

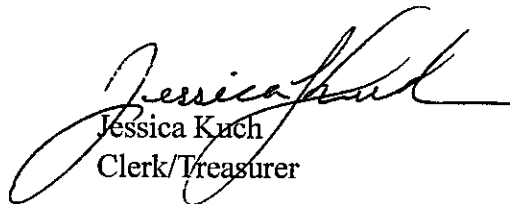
- Snow removal has been removed from old business as suggested by Shulte as resolved.
- Farmers Field Day, Baxter asked what was happening with this year's event. NEISA is having a pancake breakfast on 10/4/2025 and FFA is having a Chicken BBQ on 10/5/2025.
- Christmas festival, Chairman Rockey working on quotes for large snowflakes and or large banners across the road for downtown area at four corners. Depue will reach out to school and art dept. about building a mailbox for letters to Santa. Depue to reach out to Lyons Club to help with responding to Santa letters after received from children.

### **Adjourn**

Motion by Warner, second by Baxter to adjourn the meeting at 6:43pm. All Ayes. Motion Carried.



Carolyn Crandall  
Deputy Clerk/Treasurer



Jessica Kuch  
Clerk/Treasurer