

**VILLAGE OF WEBBERVILLE**  
**115 S. Main St.**  
**MEETING MINUTES**

The regular meeting of the Webberville Village Council was called to order by President Samuel Schulte, at 5:59 pm on August 25, 2025, in the Webberville Village Hall.

**Roll was called:**

Present: Mike McEwan, Lana Stanfield, Sandra Schoenborn, Deborah Walter, President Samuel Schulte

**Others Present:**

Jessica Kuch	Clerk/Treasurer
Ryan Jones	DPW Supervisor
Ethan Walthorn	McKenna
Josh Rockey	Z-Solutions
Dan McCarthy	Resident
John Leonard	Resident
Alyssa Horner	Gabridge
Bruce Wallace	PEA Group

The Clerk declared a quorum

The Pledge of Allegiance was led by Village President Schulte

**Approval of Agenda**

Motion by Stanfield, second by Schoenborn to approve the agenda as presented. All Ayes.  
Motion carried.

**Public Comment**

A resident inquired about the timeline for posting previous meeting minutes to the Village website. Another resident asked whether there were any concerns regarding a potential conflict of interest involving the Deputy Clerk/Treasurer.

**President Comment**

The Village President stated he was unsure why the meeting video was not posted on the website or whether there is a rule regarding it, but he will investigate the matter. In response to the conflict-of-interest question, he stated there is no relationship that would cause concern. Trustee Walter asked what definition of “relationship” the President was referencing. Trustee Walter further stated that the Deputy Clerk/Treasurer is the mother of an employee of the Village’s DDA/IT contractor and expressed concern about receiving an email from Deputy Clerk/Treasurer that included Z-Solutions email, the IT company, regarding a website issue. She asked why Village employees cannot update the website directly and requested to review the Village’s contract with the IT provider.

**Consent Agenda**

Motion by Stanfield, second by Schoenborn to approve the consent agenda as presented. Ayes: McEwan, Stanfield, Schoenborn, Schulte. Nays: Walter. Motion carried.

### **Reports**

- 1) 2024-2025 Audit Presentation/Report-The 2024–2025 audit presentation was reviewed, with Gambridge providing the report. The audit went well, and no issues were identified.
- 2) Attorney Reports-N/A
- 3) Engineer Reports-There was discussion about the Village potentially repaving the drug store parking lot across the street. It was noted that there may have been a verbal agreement allowing public parking if the Village provided maintenance. Council is considering drafting a written agreement to have a formal record.
- 4) Advocate Reports-N/A

### **Carolyn Crandall-Probationary Period**

Recommended by President Schulte, so moved by Stanfield, second by Schoenborn to approve Carolyn Crandall's probationary period to end August 31, 2025. Ayes: McEwan, Stanfield, Schoenborn, Schulte. Nays: Walter. Motion carried.

### **Update Sick Time in Handbook**

Council was informed of the ESTA-related changes that are needed in the employee handbook to align with the new state law. The item was tabled for the next meeting.

### **Resolution 2025-12: Declare Deweze Mower as Surplus and Authorize Sale**

Recommended by President Schulte, so moved by Stanfield, second by Schoenborn to approve resolution 2025-12 declaring the Deweze Slope Mower as surplus equipment and authorize the sale of it to the City of Laingsburg in the amount of \$15,000.00. Ayes: McEwan, Stanfield, Schoenborn, Walter, Schulte. All Ayes. Motion Carried.

### **Crossing Guard Substitute**

Recommended by President Schulte, so moved by Stanfield, second by Schoenborn to approve hiring Marjorie Brown as a crossing guard substitute with the hourly rate of \$13.29 pending background check. Ayes: McEwan, Stanfield, Schoenborn, Walter, Schulte. All Ayes. Motion Carried.

### **Crossing Guard Pay Raise**

Recommended by President Schulte, so moved by Stanfield, second by Schoenborn to approve a pay raise for the Village Crossing Guard, Cari Small-Canfield, in the amount of \$15.00 effective August 18, 2025. Ayes: McEwan, Stanfield, Schoenborn, Walter, Schulte. All Ayes. Motion Carried.

### **Proposed lot boundary adjustment at 306 W Grand River Ave**

The McKenna representative reviewed the proposed lot boundary. Council directed that the homeowner be contacted regarding their preferences for the property, and the matter will be brought back to the next meeting.

**Public Comment**

A resident stated they submitted a FOIA request on August 7th and received the requested information. They asked why the attorney needed to review the FOIA response and why certain items were redacted. The resident also questioned the cost of the attorney's bill over the past three months and asked whether certain matters could be handled without attorney involvement.

**President Comment**

None

**Council Comment**

Trustee Walter raised questions regarding a June 23rd bill from Z Solutions, specifically the purchase of a desktop, laptop, and docking station, noting she had not seen the desktop or laptop. She stated she came to the Village office when her computer was not working to complete a McKenna survey and requested to use the Clerk/Treasurer's computer while the Clerk/Treasurer was on scheduled time off. She also asked about the Clerk/Treasurer's work-from-home arrangement, stating she thought a vote had been held regarding not working from home, and inquired when remote work is permitted. President Schulte responded that work-from-home arrangements are granted on a case-by-case basis. Trustee Walter further questioned why approximately \$1,200 in computer equipment purchased through the IT company was not put out for bid and raised concerns that the IT contract had not gone to bid. President Schulte stated she is welcome to seek bids if she wishes.

**Adjourn**

Motion by Schoenborn, second by McEwan to adjourn the meeting at 6:43pm. All Ayes. Motion Carried



Jessica Kuch  
Clerk/Treasurer