

**VILLAGE OF WEBBERVILLE  
DOWNTOWN DEVELOPMENT AUTHORITY  
December 9, 2024  
Meeting Minutes**

The special meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:33 p.m. on December 9, 2024 in the Webberville Village Council Chambers. Roll was called.

Present: Diana Baxter, Jordan Fuller, Dan Norton, Les Rains, Samuel Schulte, Randi Swinson, Joe Warner, and Joshua Rockey

Others Present:

Lana Stanfield  
Bruce Wallace

Resident  
Village Engineer

Quorum Declared

**Public Comment**

Lana Stanfield: Would like to start something for new businesses and residents welcoming them to the Village.

**Approve Agenda**

Motion by Baxter, second by Swinson to approve agenda as presented. All Ayes. Motion Carried.

**Minutes from the November 18th, 2024**

Motion by Baxter, second by Schulte to approve the meeting minutes from November 18th 2024 as amended. All Ayes. Motion carried.

**WDDA Accounts Payable**

Motion by Fuller, second by Baxter to approve the WDDA accounts payable as presented. Ayes: Baxter, Fuller, Norton, Rains, Schulte, Swinson, Warner, Rockey. All Ayes. Motion Carried.

**LEAP Report**

No Report.

**Parking lot on Grand River Update**

No Update

**Ford Building**

Josh is filling out a grant for the Ford building through LEAP. Still looking for someone to do the glass work, and work on the door. The furnace is working.

**124-128 N Main St Building**

Motion by Baxter, second by Schulte to approve the quote from Sharons Heating and Cooling not to exceed \$59,990.00. Ayes: Baxter, Fuller, Norton, Rains, Schulte, Swinson, Warner, Rockey. All Ayes. Motion Carried.

Motion by Norton, second by Schulte to approve put spray foam insulation in the building not to exceed the estimate amount from American REC Services. Ayes: Baxter, Fuller, Norton, Rains, Schulte, Swinson, Warner, Rockey. All Ayes. Motion Carried.

**Additional Topic**

Sam Schulte: Village is looking at redoing the master plan portion for Parks and Rec. He wanted to see if the DDA would see a need for grants if we go through with it.

**Adjourn**

Motion by Norton, second by Swinson to adjourn the meeting at 6:37 pm. All Ayes. Motion Carried.

Jessica Kuch  
Clerk/Treasurer