

VILLAGE OF WEBBERVILLE  
115 S. Main St.  
REGULAR MEETING MINUTES

The regular meeting of the Webberville Village Council was called to order by President Pro Temp Samuel Schulte, at 6:00 pm on May 14, 2024, in the Webberville Village Hall.

Roll was called:

Present: Samuel Schulte, Sandra Schoenborn, Lana Stanfield, Deborah Walter

Absent: President Brad Hitchcock

Others Present:

Jessica Kuch	Clerk/Treasurer
Scott Gould	Village Attorney
Josh Rockey	WDDA Chairman
Ryan Jones	DPW Operator
Bruce Wallace	PEA Group
Dan McCarthy	Resident
Chris Hagerman	Ingham Co. Sheriff
Ali Beydoun	Mobil Station
Brian English	Capitol Legal and Consulting, PC
Chris Khorey	McKenna

The Clerk declared a quorum

**Approval of Agenda**

Motion by Stanfield, second by Schoenborn to approve the agenda as presented. Ayes: Schoenborn, Stanfield, Walter, Schulte. Absent: Hitchcock. Ayes all. Motion Carried.

**Public Hearing**

Recommended by President Pro Tem Schulte, so moved by Schoenborn, second by Stanfield to open the public hearing for the mobile station billboard at 6:01pm. All Ayes. Motion Carried.

\*Brian English-Capital Legal/World one Billboard-Wants to put a 10X20 ft billboard off of M-52 on Mobiles Property. Spoke about the laws that if the sign satisfies the Highway Act and is in a business district then the sign, they want satisfies this. They just need approval from the state.

Recommended by President Pro Tem Schulte, so moved by Schoenborn, second by Walter to Close the public hearing for the mobile station billboard at 6:13pm. All Ayes. Motion Carried.

**Public Comment**

None

## **Consent Agenda**

Motion by Schoenborn, second by Stanfield to approve the consent agenda as presented. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. Ayes all. Motion Carried.

Council asked about the window tint for the DPW Garage, and it was explained to them that it was to stop the sun from beating in on them and heating up the office section. Mr. Schulte then asked about the Hitchcock trucking invoice, and it was explained to them that a truck ran into some issues and they needed it fixed. Mr. Schulte then asked what was purchased on the chase card, and it was explained to him that it was for misc. expenses such as office and DPW supplies, signs, equipment maintenance, etc.

## **Reports**

- 1) Police Report-Chris Hagerman-Responded to an assault call at the Dollar General with Charge of imprisonment. They have been out on the bike patrolling, and attending as many school events as possible.
- 2) DPW Report-Ryan Jones-One more discharge by the end of the month and we should be done with spring discharges. They have been fixing street signs. Doing maintenance on equipment and lead/copper work.
- 3) Clerk/Treasurer Report-Jessica Kuch-Trying to get fillable forms for BSA building. Still waiting on the delinquent personal property tax court date. The MMTA Class went well and learned a lot about investments this year.
- 4) WDDA Report-Josh Rockey-Going to begin working on the Ford building with the architect. Business Park Sign is fixed. We are on hold with the parking lot until the drain issue is figured out.
- 5) Building/Zoning Report-Chris Khorey-Council looked over Jim's Report. Chris mentioned that the Mobile station will need a site plan approval for a truck wash.
- 6) N.I.E.S.A Report-Lana Stanfield-They have their training manual online. They were trying to get a UTV for the last three meetings and getting bids, but they were finally able to get it passed.
- 7) Attorney Report-Scott Gould-White Rose has no opinion yet. They had a 30-day timeline and we should know more by the next meeting. Reached out to Laura at EGLE and was informed that they moved our case to an escalated enforcement action. As for Black Oak St. and if it is a village street there is nothing in records that the Village formally accepted the road except where the Village signed off on a plat. Technically the Street is the Villages, and we can do a resolution of acceptance or we can fight it. Lead and Copper reporting's deadline is coming up in October, and punishment is based on how hard you work. Thinks they are trying to keep them motivated.
- 8) Engineer Report-Bruce Wallace-Received the approval from MDOT for the Reith and Riley bid and can now approve the resolution. Looked at Black Oak and it and there are some issues in the pavement. The estimate is \$75,000.00 for the repairs and top 2 inch. Looked into being able to delay the second half of the Main St. project to 2026 and we will not lose the Grant for that. Webberville has been reclassified as a rural community for the Federal Grant Map. RTF (Rural Transportation Fund) grant is every four years, and in the next couple of months we need to purpose projects to them to be considered. The RTF is through the Tri County Commission and it is unlikely that we will be able to stack grants. Still waiting on the Lead and Copper rule Grant done in Jan, but we still have no

answer. Asked about using a contractor instead of employees, and we wont get anymore money than what was originally asked for.

- 9) Advocate Report-Lana Stanfield-Received a lot of good feedback about the picnic being held at the school this year. Only thing left right now is the food permit. Have got a lot of things done in such a short time.

### **Mobile Station Billboard**

Discussion held: Between Brian English, and Chris Khorey, they discussed the signs dimensions of being about a 200 sq ft double sided electronic billboard sign, and 25ft off the ground set back in the truck parking of the Mobiles station. The intent of the sign is to be seen on M-52 not the highway. Per Mr. English a 10X20 sign is about the smallest you will go for a sign like this one. They will have an advertising salesman who controls what is put on the sign, but is willing to do some local advertising for events if they have room, and are able to. The sign will be equipped with an auto dimmer for safety and readability. Brian English informed the council that do to the Highway Act and our ordinances that this billboard is permissible and is legal. He just needs to get the permits from the State and the sign is a go, and came to the Village as a courtesy.

Concerns brought up:

- 1) Concerned about the public safety and a distraction that it could bring. Especially when it comes to the Aldi truck traffic.
  - a. Informed council that wanting to put a billboard up should not penalize them because of an issue they did not cause. They are willing to help by putting something up for a short period of time, and Mobile is going to advertise their truck parking to hopefully help alleviate that issue.
- 2) Concerns about Visibility/distraction.
  - a. Informed that it will be sitting so far of the road, and is smaller sign than the other billboard that it will not make much of a difference and does not block other signs.
- 3) Mr. Schulte mentioned how he does not want advertisements shoved down his throat and sees it as a waste.
  - a. Informed by Mr. English that he is not supposed to decide with his personal views but for the community as a whole. Also reminded Mr. Schulte of the Highway Act and that he might not like it, but if they get the approval from the state they will move ahead. Otherwise, they plan on taking the Village to court.

Council is having Mr. Scott Gould, Village Attorney, come up with an opinion regarding this for the next council meeting.

### **Industrial Park Contract Approval Reith Riley Resolution #2024-13-\$561,739.76**

Recommended by President Pro tem Schulte, so moved by Stanfield, second by Schoenborn to approve resolution #2024-13 to contract with Reith-Riley to repair the industrial park roads, and not to exceed \$561,739.76. Ayes: Stanfield, Schoenborn, Walter, Schulte. Absent: Hitchcock. All Ayes. Motion Carried.

### **Lead and Copper Line-EGLE**

Majority of this was discussed in the reports, and EGLE wont help with this. Ryan and Bruce will be in discussion regarding this looking for solutions.

### **DPW Safety and PPE Requirements Policy Approval**

Mr. Schulte does not believe that safety and PPE requirement Policies need to be put in place, because it is in the employee handbook. Discussion was held that it is ok to have something about policies in a handbook, but to protect the Village and the employees it needs to be wrote out to make it clearer. In the handbook for OSHA standards and being safe is a very vague topic and with a policy the employee can recognize the specifics and sign off that they read what is to be expected. Mr. Schulte mentioned that his biggest hangup was the corrective action of if you mess up you are terminated. Mr. Jones mentioned that the policy was pieced together from other municipalities and that they can adjusted it as they see fit. He also reminded council that with the DPW they do not get a second chance because they deal with dangerous equipment. He also mentioned that there has been no OSHA training since he started but is looking into it. Mr. Schulte tabled discussion until next meeting, and Mr. Gould is going to clean up the document.

### **Update DPW Job Description**

Mr. Jones presented the updated job description. This was also pieced together from other municipalities and looked at what is the standard for the positions. This is so employees know what they are required to know and do. Wants it so that all employees are able to do everything that is asked of them that includes getting a CDL. He is bringing this up because we are currently not in line with the industry standard and he is required to educate the council.

- 1) Ms. Stanfield: wondering if this would apply to current employees or going forward for the new. Discussion was held that it is possible and one of the best solutions that this be the description going forward.
- 2) Mr. Schulte: thought that two levels should be added to the Laborer description to decipher between the old and new employees. It was mentioned that if they can use the new description for employees going further than it would be a waste of time trying to make a whole new job title.

Mr. Schulte tabled discussion until next meeting. Mr. Gould is going to look into this more and clean it up where it is necessary.

### **Reappoint Joe Warner to the WDDA board 4-years**

Recommended by President Pro tem Schulte, so moved by Schoenborn, second by Stanfield to reappoint Joe Warner to the WDDA board 4-year term. Ayes: Stanfield, Schoenborn, Walter, Schulte. Absent: Hitchcock. All Ayes. Motion Carried.

### **Reappoint Diana Baxter to the WDDA board 4-years**

Recommended by President Pro tem Schulte, so moved by Stanfield, second by Schoenborn to reappoint Diana Baxter to the WDDA board 4-year term. Ayes: Stanfield, Schoenborn, Walter, Schulte. Absent: Hitchcock. All Ayes. Motion Carried.

### **NIESA Board Appointment to be Sandra's Second**

Recommended by President Pro tem Schulte, so moved by Walter, second by Schoenborn to appoint Lana Stanfield, Replacing Brad Hitchcock, as Sandra Schoenborn's second at a NIESA meeting in case she is unable to make it. Ayes: Stanfield, Schoenborn, Walter, Schulte. Absent: Hitchcock. All Ayes. Motion Carried.

**Adjourn**

Motion by Schoenborn, second by Stanfield to adjourn the meeting at 9:15pm. All Ayes. Motion Carried.

Jessica Kuch  
Clerk/Treasurer