

**VILLAGE OF WEBBERVILLE  
DOWNTOWN DEVELOPMENT AUTHORITY  
March 18, 2024  
Meeting Minutes**

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:45 p.m. on March 18, 2024 in the Webberville Village Council Chambers. Roll was called.

Present: Diana Baxter, Bradley Hitchcock, Skip Horton, Joe Warner, Mike Rumsey, and Josh Rockey

Absent: Christina Bucceri and Jordan Fuller

Others Present:

John Gormley	WDDA Attorney
Emma Bostwick	LEAP
Rachel Elsinger	LEAP
Randie Swinson	Mitchells Pub
Greg Lamkin	PEA Group

Quorum Declared

**Public Informational Meeting**

Recommended by Chairman Rockey, so moved by Hitchcock, second by Baxter to open the public informational meeting at 5:48pm. All Ayes. Motion Carried.

No Comment

Recommended by Chairman Rockey, so moved by Hitchcock, second by Baxter to Close the public information meeting at 5:49pm. All Ayes. Motion Carried.

**Public Comment**

None

**Approve Agenda**

Motion by Baxter, second by Hitchcock to approve agenda as presented. All Ayes. Motion Carried.

**Minutes from the February 26, 2024 Meeting**

Motion by Baxter, second by Rumsey to approve the meeting minutes from February 26<sup>th</sup> 2024. All Ayes. Motion carried.

**WDDA Accounts Payable/Treasurers Report**

Motion by Baxter, second by Rumsey to approve the WDDA accounts payable/treasurers report as presented. Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey. Absent: Bucceri and Fuller. All Ayes. Motion carried.

### **LEAP Report**

\*Art project grant closes on April 15<sup>th</sup>

\*Site readiness-industrial-\$50,000.00-improve site end of may deadline goes to a larger site.

\*Ford building will be disqualified because we own it. Funds coming 6-8 months with 50% eligible expenses.

\*Building my communities -Wrap program for preventative maintenance.

\*Public spaces and community programs match 50,000-75,000 with 50% contribution to public.

### **2023-2024 WDDA Finalized Amendment Approval**

Motion by Hitchcock, second by Warner to approve the finalized 2023-2024 WDDA finalized budget amendment as presented. Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey. Absent: Bucceri and Fuller. All Ayes. Motion carried.

### **2024-2025 WDDA Budget**

Motion by Baxter, second by Rumsey to approve the 2024-2025 WDDA Budget as presented. Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey. Absent: Bucceri and Fuller. All Ayes. Motion carried.

### **Parking Lot on Grand River Update**

Josh is meeting with the Drain Commission on Tuesday March 19, 2024 to figure out the drainage issue.

### **Ford Building**

Decking Tuesday 3/19- Wednesday 3/20/2024. Front of the building is pretty messed up and needs tile work. Got another 2-3ft of ceiling due to the drop ceiling. Need a fire suppression system depending on what the building becomes. More work and quotes to come.

### **Community Picnic**

Josh suggested talking with NEISA to see if it can be held there.

### **Industrial Park Road Contribution**

Planning on relinquishing tech drive to the Village. Josh was waiting on numbers for the Highview replacement project. Ryan ordered no outlet signs for the dead-end sections of the park.

### **Snow Removal Equipment**

Subject has been tabled. Having a hard time justifying the spending of \$30,000.00.

### **Adjourn**

Motion by Warner, second by Baxter to adjourn the meeting at 7:13p.m. All Ayes. Motion Carried.

Notes taken by Lana Stanfield (Village Trustee)

Jessica Kuch  
Clerk/Treasurer