

**VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
February 26, 2024
Meeting Minutes**

The meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:31 p.m. on February 26, 2024 in the Webberville Village Council Chambers. Roll was called.

Present: Diana Baxter, Christina Bucceri, Bradley Hitchcock, Joe Warner, and Josh Rockey
Absent: Jordan Fuller, Mike Rumsey, and Skip Horton

Others Present:

John Gormley	WDDA Attorney
Emma Bostwick	LEAP
Randie Swinson	Mitchells Pub

Quorum Declared

Public Comment

None

Approve Agenda

Recommended by Chairman Rockey, so moved by Hitchcock, second by Baxter to approve agenda as amended with the change of item #9 to discussion of Budget. All Ayes. Motion Carried.

Minutes from the January 15, 2024 Meeting

Motion by Baxter, second by Bucceri to approve the meeting minutes from January 15th 2024. All Ayes. Motion carried.

WDDA Accounts Payable/Treasurers Report

Motion by Bucceri, second by Baxter to approve the WDDA accounts payable/treasurers report as presented. Ayes: Diana Baxter, Christina Bucceri, Bradley Hitchcock, Joe Warner, Josh Rockey. Absent: Jordan Fuller, Skip Horton, Mike Rumsey. All Ayes. Motion carried.

LEAP Report

Emma presented the Small-Town Enhancement Grant Program to the Board. This Grant just opened and has a broad range of what it could be used for. The DDA discussed what they would like to use it on. Emma will be sending over more information.

Parking lot on Grand River

Bid Process needs to begin, and Brad will be getting ahold of Alan so they can begin the bids.

Ford Building

The Contractors are finally working on the roof and the roof structure. The front joists and decking are all done and they are starting in the back now.

Re-establish the SPC and approve the schedule

Recommended by Chairman Rockey, so moved by Hitchcock, second by Baxter to approve the re-establishment of the SPC effective 2/26/2024. Ayes: Diana Baxter, Christina Bucceri, Bradley Hitchcock, Joe Warner, Josh Rockey. Absent: Jordan Fuller, Skip Horton, Mike Rumsey. All Ayes. Motion carried.

Motion by Hitchcock, so moved by Baxter to approve the SPC schedule. All Ayes. Motion Carried.

Deed the Tech Drive extension to the Village

Discussion held regarding deeding the tech drive extension to the Village and what the beginning steps were. Brad is to contact Alan Boyer regarding this matter.

Community Picnic

Tabled until we can get a corrected quote from the vendor.

Discussion of Budget

Went over budget and no changes were needed. Once March payables are entered then it will go for approval by the board then council.

Old Business

Josh ran over the old business if there were updates for the board to know. The only thing was for Farmers Field Day and the Elliots Carnival contract coming up soon.

Adjourn

Motion by Bucceri, second by Warner to adjourn the meeting at 7:03p.m. All Ayes. Motion Carried.

Jessica Kuch
Clerk/Treasurer