



## **Welcome to Webberville**

115 South Main Street · P.O. Box 389 · Webberville, MI 48892 · Ph: 517-521-3984 · Fax: 517-521-3165

Welcome to the Village of Webberville. Our hope is that this packet will provide you with some general information about the Village and help to make your transition into the community as easy as possible. If you have any questions that are not covered in this packet of information, please contact the Village Office at (517) 521-3984.

### **WEBBERVILLE VILLAGE OFFICE**

The Village Office is located in the lower level of the Webberville Cultural Center at 115 S. Main Street. The Office is open Monday-Friday 8:00am-Noon and 1:00pm-5:00pm. The Office can be reached at (517) 521-3984. The Village website is [www.webbervillemi.com](http://www.webbervillemi.com).

### **WEBBERVILLE VILLAGE COUNCIL**

The Webberville Village Council meets once a month in the lower level of the Webberville Cultural Center at 6:30pm. You can find the schedule online or contact the Village Office. All meetings are open to the public. Public hearings, Council meetings, Committee meetings and cancellations are posted on the front windows of the Webberville Cultural Center.

### **DEPARTMENT OF PUBLIC WORKS**

The Webberville D.P.W. Garage is located at 4787 Pardee Rd. The D.P.W. is open Monday-Friday 7:00am-11:00am and Noon-4:00pm. If you have an afterhours D.P.W. emergency, please contact Shane Batdorff at (517) 375-8671.

### **DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

The DDA meets once a month in the lower level of the Webberville Cultural Center at 5:30pm. You can find the schedule online or contact the Village Office. All meetings are open to the public.

### **COMMUNITY HALL**

The Community Hall is located inside the Webberville Cultural Center at 115 S Main Street. The hall is available to be rented for public and private functions. For information on the hall, please contact the Village Office at (517) 521-3984 or visit our website at [www.villageofwebberville.com](http://www.villageofwebberville.com)

### **LEROY TOWNSHIP HALL**

The Leroy Township Office is located at 1685 N. M-52 and can be reached at (517) 521-3729. Leroy Township Office hours are: Tuesdays, Wednesdays, and Fridays from 10:00am-4:00pm.

## **CAPITAL AREA DISTRICT LIBRARY—WEBBERVILLE BRANCH**

The library is located in the Webberville Cultural Center at 115 S. Main Street. The library may be reached at (517) 521-3643. Library hours are:

<b><u>Days</u></b>	<b><u>Hours</u></b>
Monday	10:00am-6:00pm
Tuesday	2:00pm-6:00pm
Wednesday	10:00am-6:00pm
Thursday	2:00pm-6:00pm
Friday	2:00pm-6:00pm
Saturday	10:00am-1:00pm
Sunday	Closed

### **SIRENS**

Every day at Noon the fire siren is sounded for one revolution of the cycle. The Tornado siren differs from the fire siren by being a **three-minute continuous blast**. It is sounded when there is imminent danger of a tornado striking the Webberville area. Residents should take shelter immediately when the siren is sounded. **A one-minute blast means all clear!**

### **FIRE AND AMBULANCE SERVICE**

Fire and ambulance services are provided by the Northeast Ingham Emergency Service Authority. The local fire and ambulance station is located at 315 W. Walnut Street. For non-emergency information you can reach the fire station at (517) 521-4959. For emergency situations, please call 911.

### **POLICE PROTECTION**

Police protection is provided by the Ingham County Sheriff's Office. The Webberville branch is located in the northeast corner of the lower level of the Webberville Cultural Center at 115 S. Main Street. For non-emergency information you reach the Sheriff's Office at (517) 521-3951. For emergency situations, please call 911.

Residents who wish to have their property checked while they are away should call the Ingham County Sheriff's Office to file a property check form at (517) 521-3951.

### **ANIMAL CONTROL**

Ingham County Animal control (domesticated animals only) (517) 676-8370  
Michigan DNR (large animals such as deer) (517) 625-4600

### **FOOD AND CLOTHING BANK**

To donate or to utilize the Webberville Food and Clothing Bank, contact the Village Office at (517) 521-3984.

### **GARBAGE PICK-UP**

Granger is the garbage collector for the Village. Trash must be curbside by 7:00am on Wednesdays for pick-up. There is a six (6) bag limit (30-gallon size bag and a 45-pound limit per bag). No building materials or lawn waste will be collected. Christmas trees will be picked up at

no charge on the first Wednesdays in January. For large item pick-up, please contact Granger at (888) 947-2643. The closest recycling center is Waste Management on Grand River Ave. in Williamston.

### **UTILITY BILLS**

Utility bills are mailed the last business day of the month and are due on the 20<sup>th</sup> of every month. If the 20<sup>th</sup> falls on a weekend or a holiday, bills will be collected the next business day without penalty. Every property that is connected to Village water and sewer are charged a readiness to serve charge each month for water and sewer plus the metered usage of water and sewer. Also, on your utility bill you will find a flat fee for trash. This covers your weekly garbage pick-up as well as leaf and brush pick-up throughout the year. After the due date a penalty is applied to the unpaid portion of your bill, once a bill becomes 30 days delinquent service will be disconnected. For current rates, please contact the Village Office.

### **TAXES**

Each property in the Village will receive 3 tax bills throughout the year. Village taxes are mailed out annually on July 1<sup>st</sup> and are due by September 14<sup>th</sup>. Leroy Township summer taxes are mailed on July 1<sup>st</sup> and are due by September 14<sup>th</sup> and Leroy Township winter taxes are mailed on December 1<sup>st</sup> and are due February 14<sup>th</sup>.

### **PAYMENT METHODS**

**Credit Card & E-Check Payments:** Pay taxes and utility bills online or by telephone, through the Village website at [www.villageofwebberville.com](http://www.villageofwebberville.com) or call Official Payments at 1 (800) 272-9829, use jurisdiction Code 7150. Official Payments charges a nominal fee for this service. **Please allow 2 business days for processing.**

**Automatic Withdrawal from Checking Account:** Fill out the authorization form found on the Village website at [www.villageofwebberville.com](http://www.villageofwebberville.com), return it along with a voided check and we will automatically withdrawal your utility bill payment from your checking account on the 18<sup>th</sup> of each month.

**Mail:** If you mail your payment, please allow at least 5 days for payment to reach the Village Office. **The Village does not accept postmarks.**

**Online Payments (Not through the Village or Official Payments Websites):** There are several online sources for you to utilize to pay your bills. When paying your bills online through a site that is not [www.villageofwebberville.com](http://www.villageofwebberville.com) or [www.officialpayments.com](http://www.officialpayments.com), **please allow at least 10 business days for the Village to receive your payment.** These sites mail the Village a check for your payment.

**Drop Box:** There is a wooden drop box located in the lobby of the Cultural Center for Village Payments. The lobby of the Cultural Center is open Monday-Friday: 8:00am-6:00pm and Saturday 10:00am-1:00pm.