

VILLAGE OF WEBBERVILLE
115 S. Main St.
REGULAR MEETING MINUTES

The regular meeting of the Webberville Village Council was called to order by President Brad Hitchcock at 6:03pm on February 28, 2023, in the Webberville Village Hall.

Roll was called:

Present: Sandra Schoenborn, Lana Stanfield, Deborah Walter, Brad Hitchcock

Absent: Samuel Schulte

Others Present:

Jessica Kuch	Clerk/Treasurer
Shane Batdorff	DPW Supervisor
Scott Gould	Village Attorney
Josh Rockey	DDA Chairman
Cari Small-Canfield	Crossing Guard
Ayn Small	Resident
Christina Bucceri	Resident
Amanda Conyer	Resident
Tracy Conyer	Resident

The Clerk declared a quorum

Approval of Agenda

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve the agenda as presented. Ayes all. Motion Carried.

Public Comment

*Christina Bucceri: Wanted to know an update on the Main St project. President Hitchcock informed her that the project has been running smoothly, and is in line to be done during the school's summer break.

Approval Consent Agenda

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve the consent agenda as presented. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Monthly Reports

- 1) Police Report-Council Read Report
- 2) DPW Report-Council Read Report
- 3) Deputy Clerk/Treasurer Report-Jessica Kuch
- 4) WDDA Report-Josh Rockey-No Update
- 5) Building/Zoning Report-Read Report
- 6) N.I.E.S.A. Report—Sandra Schoenborn-Still working on Revenue Sharing agreement
- 7) Attorney Reports—Scott Gould

- 8) Engineer Reports-No Report
- 9) Advocate Report
 - a. Lana-Shared some pictures she took of how Sinclair's is progressing and that the bus at NIESA is gone now.

Ayn Small-Possible new sub-crossing guard

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve the hiring of Ayn Small as the new substitute crossing guard at \$11.33 an hour. Ayn also introduced himself to the council. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Approve Fireworks Ordinance

Motion by Schoenborn, second by Stanfield to approve the new proposed Fireworks Ordinance. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

DPW-Pallet Fork-\$2,250.00

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve the purchase of a Deere 410G Pallet Fork not to exceed \$2,250.00. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Upcoming Capital Area Treasurers Meeting

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve Jessica to attend the upcoming Capital Area Treasurers meetings on April 5th and July 12th and to pay her mileage and meals not to exceed \$20.00 each meeting. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

MML Liability and Property Pool Renewal

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve the renewal of the MML Liability and Property Pool not to exceed the amount of \$18,911.00 for the fiscal year of 4/1/2023-4/1/2024. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

American Legal Publishing-Supplements and update-\$11,200.00

Motion by Schoenborn, second by Stanfield to approve to update the Village of Webberville American Legal Publishing supplements with the estimate of \$11,200.00 and not to exceed that amount. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Letter in MRWA Magazine

Shane wrote a thank you letter to the MRWA and it made it into their magazine. Informational for council.

Handbook

Tabled for another meeting. Wants to have another work session on it.

MSHDA-Michigan State Housing Development Authority (Participation Agreement)

Motion by Schoenborn, second by Stanfield to approve the Village of Webberville to become a MSHDA Provider and sign the participation agreement. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Plante Moran Forensic Professional Fees-\$12,250.00

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve to increase the approved amount for the forensic audit by \$12,250.00 to compensate Plante Moran for work performed between June 1, 2022 and September 30, 2022. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

T.H. Eifert Mechanical Contractor for new pump-\$21,290.00

Motion by Stanfield, second by Schoenborn to approve the T.H. Eifert quote from February 28, 2023 not to exceed the amount of \$21,290.00 to fix the pump. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Fit Leaders Academy-\$500.00

Motion by Walter, second by Schoenborn to approve for Jessica to participate in the Fit Leaders Academy not to exceed to cost of \$500.00 to receive training and become a better leader. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All ayes. Motion Carried.

2022-2023 Budget Amendment

Council looked over the numbers and were instructed to look over it at home and come to the next meeting with any questions.

2023-2024 Proposed Budget

Council looked over the numbers and were instructed to look over it at home and come to the next meeting with any questions.

Approve Outstanding IRS Quarterly Report/Update

Recommended by President Hitchcock, so moved by Schoenborn, second by Stanfield to approve the 3rd Quarter payment of 2014 not to exceed the amount of \$24,607.64 to the IRS. Ayes: Schoenborn, Stanfield, Walter, Hitchcock. Absent: Schulte. All Ayes. Motion Carried.

Ending Statements:

- Sheriffs' office believes we owe them another quarters payment so Kaitlyn is looking into that to make sure if we actually owe that.
- Shane gave a quick report since he was not able to in the beginning because he was out changing a meter at the time that came up.
- Looked at the bank to see if that would work for the office and it needed more work than anticipated.
- Work on finding a company to digitalize the back room files to help clean that up.

Adjourn

Motion by Schoenborn, second by Stanfield to adjourn the meeting at 7:28pm. All Ayes. Motion Carried.