

VILLAGE OF WEBBERVILLE  
115 S. Main St.  
REGULAR MEETING MINUTES

The regular meeting of the Webberville Village Council was called to order by President Hitchcock at 6:31pm on December 6, 2022, in the Webberville Village Hall.

Roll was called:

Present: Sam Schulte, Sandra Schoenborn, Lana Stanfield, and President Brad Hitchcock

Others Present:

Jessica Kuch	Deputy Clerk/Treasurer
Shane Batdorff	DPW Supervisor
Scott Gould	Village Attorney
Josh Rockey	DDA Chairman
Matt Wilson	Ingham County Sheriff
Rick Perkins	Resident
Penny Perkins	Resident

The Clerk declared a quorum

**Approval of Agenda**

Motion by Schulte, second by Stanfield to approve the agenda as amended. Ayes all. Motion Carried.

**Public Comment**

No Public Comment

**Approval Consent Agenda**

Motion by Schulte, second by Schoenborn to approve the consent agenda. Ayes: Schulte, Schoenborn, Stanfield, Hitchcock. All Ayes. Motion Carried.

**Monthly Reports**

- 1) Police Report-Matt Wilson
- 2) DPW Report-Shane Batdorff
- 3) Deputy Clerk/Treasurer Report-Jessica Kuch
- 4) WDDA Report-Josh Rockey
- 5) Building/Zoning Report-Read Report
- 6) N.I.E.S.A. Report—Sandra Schoenborn
- 7) Attorney Reports—Scott Gould
- 8) Engineer Reports—N/A
- 9) Advocate Report
  - a. Brad-Possibilities of Z-Solutions employees running meeting virtually for the Village.
  - b. Sam-Would like to have one for the council members to run the virtual meeting.
  - c. Josh-Village is saving money because of the Police contract decrease, and mentioned a revenue sharing agreement with the school for the Village to fund a resource officer.

**Approve next year's schedule**

Motion by Schulte, second by Schoenborn to approve the 2023 meeting schedule as presented. Ayes: Schulte, Schoenborn, Stanfield, Hitchcock. All Ayes. Motion Carried.

**Discuss Village Fire Code/Adopt**

Council looked at the Fire Code Ordinance.

**BS&A Training for Treasurers on January 13, 2023--\$75.00**

Recommended by President Hitchcock, so moved Schulte, second by Stanfield to approve for Jessica to attend the BS&A tax training for treasurers on January 13, 2023 not to exceed the \$75.00 and mileage. Ayes: Schulte, Schoenborn, Stanfield, Hitchcock. All Ayes. Motion Carried.

**Retroactive Pay**

Motion by Schulte, second by Stanfield to approve Jessica to be retroactively paid at her new pay rate for the dates of May 1, 2022-Nov 22, 2022 for taking on the duties of Clerk/Treasurer before receiving the title. Ayes: Schulte, Schoenborn, Stanfield. Nays: Hitchcock. Motion Carried.

**Paychex—Credit Card Processing**

Motion by Sandra, second by Schulte to approve using Paychex card processing system with the surcharging option. Also, to include a card reader not to exceed \$250.00. Ayes: Schulte, Schoenborn, Stanfield, Hitchcock. All Ayes. Motion Carried.

**MAMC Institute/Membership**

Recommended by President Hitchcock, so moved by Schulte, second by Schoenborn to approve the membership fees for MAMC not to exceed \$75.00 Also, for her to attend the, first of three years, MAMC Institute March 12<sup>th</sup>-17<sup>th</sup> in Mount Pleasant, and not to exceed \$650.00 for the class, \$500 for lodging, plus Mileage. Coming to a total of \$1225.00. Ayes: Schulte, Schoenborn, Stanfield, Hitchcock. All Ayes. Motion Carried.

**Tammy—Raise**

Recommended by President Hitchcock, so moved by Stanfield, second by Sandra to approve Tammy's wages to be bumped to \$20.00 an hour from her prior wages of \$18.00 beginning 12/7/2022. Ayes: Schoenborn, Stanfield, Hitchcock. Nays: Schulte. Motion Carried.

**Lawnmower Replacement**

Council tabled discussion for the special meeting on December 20, 2022 to give Shane some time to look into the options.

**Adjourn**

Motion by Schoenborn, second by Schulte to adjourn the meeting at 9:20pm. Ayes all. Motion Carried.

Jessica Kuch  
Clerk/Treasurer