

VILLAGE OF WEBBERVILLE  
115 S. Main St.  
REGULAR MEETING MINUTES

The regular meeting of the Webberville Village Council was called to order by President Hitchcock at 6:30pm on August 9, 2022, in the Webberville Village Hall.

Roll was called:

Present: Sam Schulte, Sandra Schoenborn, and President Brad Hitchcock

Others Present:

Jessica Kuch	Deputy Clerk/Treasurer
Kevin McDevitt	Monument Engineering
Christina Bucceri	Resident
Malcolm Chartier	ML Chartier
Jay Rittman	White Rose
Lana Stanfield	Resident
Penny Perkins	Resident
Rick Perkins	Resident
Becky Hawk	Resident

The Clerk declared a quorum.

**Approval of Agenda**

Motion by Schulte, second by Schoenborn to approve the agenda as presented. Ayes all. Motion Carried.

**Open Public Hearing for the rezoning—ML Chartier—1244 Mason ct.**

Motion by Schulte, second by Schoenborn to open the public hearing for the rezoning of ML Chartier at 1244 Mason ct. Ayes all. Motion Carried.

**Public Hearing: Public Comment:**

Chris Khorey described what is proposed.

**Close Public Hearing**

Motion by Schulte, second by Schoenborn to close the public hearing at 6:32 pm. Ayes all. Motion carried.

**Open Public Hearing for the Special Use Permit—ML Chartier—1244 Mason ct.**

Motion by Schulte, second by Schoenborn to open the public hearing for the Special Use Permit of ML Chartier at 1244 Mason ct. Ayes all. Motion Carried.

**Public Hearing: Public Comment:**

Chris Khorey described what is proposed.

### **Close Public Hearing**

Motion by Schulte, second by Schoenborn to close the public hearing at 6:34 pm. Ayes all. Motion carried.

### **Public Comment**

No Public Comment.

### **Approval of Consent Agenda**

President Hitchcock recommends approval of the consent agenda as presented. So moved by Schulte, Second by Schoenborn. All Ayes. Motion Carried.

### **Monthly Reports**

- 1) Police Report-Matt Wilson
- 2) DPW Report-Shane Batdorff
- 3) Deputy Clerk/Treasurer Report-Jessica Kuch
- 4) WDDA Report-Josh Rockey
- 5) Building/Zoning Report
- 6) N.I.E.S.A. Report
- 7) Attorney Reports—Scott Gould
- 8) Engineer Reports—Alan Boyer-Not Present
- 9) Advocate Report

### **The rezoning—ML Chartier—1244 Mason Ct.**

President Hitchcock recommends to council to approve the rezoning of the ML Chartier property to M-1 Industrial as presented by Mckenna. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried.

### **Special Use Permit—ML Chartier—1244 Mason Ct.**

President Hitchcock recommends to council to approve the Special Use Permit for a Hydro-Excavation Settling Pond on ML Chartier's property as presented by Mckenna. With the recommended conditions that they maintain the hammerhead, and fix the temporary drive they put in so it is even with the public right of way and connects to the road. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

### **Site Plan—ML Chartier—1244 Mason Ct.**

President Hitchcock recommends to council to approve the Site Plan of ML Chartier property as presented by Mckenna. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

### **U-haul-4696 Grand River—Special use Permit**

President Hitchcock recommends to council to approve the Special Use Permit for U-Haul at 4696 W Grand River contingent on Site Plan approval and approval of DPW, Fire Inspector, and building inspector. All site plan improvements must be completed within 120 days from today's date, though Council may extend that deadline. The current tenant of the southeast building has a total of 120 day as of today's date to vacate the property. U-Haul trucks and trailers shall not be parked in parking spaces for more than an hour, except on weekends and overnight. Empty U-Boxes are permitted to be stored under the western covered porch of the southeast building.

McKenna to produce a memo with specific instructions and deadlines for the applicant, consistent with the motion. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried.

#### **U-haul-4696 Grand River—Site Plan**

President Hitchcock recommends to council to approve the Site Plan for U-Haul at 4696 W Grand River conditioned on compliance with special use conditions, and approval from the Drain Commission and EGLE. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

#### **White Rose Reality**

Discussion held and talked about during the attorney report/U-Haul.

#### **Approve shutoffs, penalties, and fees to start for the September billing**

President Hitchcock recommends to council to approve shutoffs, penalties, and fees to start for the September 2022 Billing. If residents need aid DHS and other resources were mentioned. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

#### **Appoint Lana Stanfield to the Village Council**

President Hitchcock recommends to council to appoint Lana Stanfield to the Village Council Vacant Open Seat. She will be running this year for the seat. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

#### **Credit Card Machine for the Office**

Motion by Schulte, second by Schoenborn to approve Est # 02463 from Z-Solutions for a hand-held card terminal. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried.

#### **Approval of MDOT Title VI Plan**

President Hitchcock recommends to council to approve the MDOT Title VI Plan. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

#### **Rate Gap Analysis**

Discussion held about the rate gap analysis and it was looked over.

#### **Limited Paychex Permissions**

Discussion held that there will be limited access to the administrative level of Paychex for employee security. Example reports of what the president will see was given to council.

#### **Council Permissions- No one should contact the Lawyer, Plante Moran, etc. without the president's permission.**

Discussion held that no one should be reaching out to any of the vendors IE: Lawyer, Plante Moran, etc. without speaking to the village president first. This is to make sure the council members are all on the same page.

**Discuss council and DDA open positions**

Discuss the open seats that are on the DDA and Council and possible people that could fill them.

**Tree Quote**

President Hitchcock recommends to council to approve the quote from Duke's Tree Service not to exceed the amount of \$2000.00 to cut down the tree at 310 N. Main St and to be added to this address's taxes. So moved by Schulte, second by Schoenborn. Ayes: Schulte, Schoenborn, Hitchcock. All Ayes. Motion Carried

**Adjourn**

Motion by Schulte, Second by Schoenborn to adjourn the meeting at 9:00pm. Ayes all. Motion Carried.

Jessica Kuch  
Deputy Clerk/Deputy Treasurer