

**VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
November 22, 2021**

The regular scheduled meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:32 p.m. on November 22, 2021. Roll was called.

Present: Diana Baxter, Brad Hitchcock, Lawrence (Skip) Horton, Josh Rockey, Mike Rumsey, Joe Warner.

Absent: Jordan Fuller, Jessica Kuch.

Others Present:

Jaymee Hord	WDDA Recording Secretary
John Gormley (via phone)	Gormley & Johnson Law

Village Clerk declared a quorum.

Approval of Agenda

Motion by Baxter, second by Rumsey to approve the November 22, 2021 agenda as presented.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

Public Comment

None.

October 18, 2021 Minutes

Motion by Baxter, second by Warner to approve the October 18, 2021 meeting minutes as presented.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

October 18, 2021 Accounts Payable and Treasurer's Report

Jaymee Hord gives the Treasurer's report and accounts payables.

Motion by Rumsey second by Baxter to approve the Accounts payable and Treasurer's report as presented.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

LSG Engineer & Survey Invoice \$6,000.00

Motion by Baxter, second by Warner to approve the payment of \$6,000.00 to LSG Engineers for the TECH Drive Extension Project, Invoice #5319.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

EDC Report

Emma will be here in December.

She sent an email with some information regarding a grant.

Josh is on the MEDC Search site and has been submitting DDA property to everything.

Discussion was held on the roads in and out of the Business Park. Talk on Elm Road and on Webberville Road.

204 W. Grand River Parking Lot

Jaymee has to resend Phase I to TriTerra, CC Josh and Brad on it. Phase II may not have to be done as long as there is not any contamination on the property. K & J has contamination. Phase II may be \$3,000.00 to \$5,000.00. Alan Boyer estimated \$75,000 to \$100,000 to complete a plan. Phase I could be 2 – 3 weeks – waiting on the submittal of the previous Phase I and EGLE. Phase II 4 – 6 weeks to complete. John Gormley ordered title work on the parcel, and does not have it back yet. Josh Rockey did a soft work up on a title search and did not see anything.

School Banners

Motion by Rumsey, second by Baxter to approve the payment of \$1,419.20 for the purchase of Webberville Spartan School Banners from Agnew's, the banner choice E.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

Facade Improvement Application

There was discussion on the application for the Facade Easement – the application is not complete. John Gormley says he will provide me with a pamphlet that gives all the requirements of things that are needed to qualify for the easement, with one of them being the applicant can not be indebted to the Village. The match would be 1/2, we would need to see cost by sides. \$100 per linear feet limits per side are like \$4,000. Need to include proposed work and cost per side. Buying the easement from the WDDA, the property would have to be kept up for the next 5 years; if not we can put a lien against the property.

Plan Amendment

John Gormley discusses the Plan Amendment – Plan Amendment 2022 Authorizes the purchase agreement and the environmental studies for the 204 W. Grand River parcel. The paving of the parking lot only. Also discussed giving it to the Village when complete or keeping it.

Jaymee will talk to the DTE rep about lighting at the parking lot. 125,000 with a contingency of 10 % 12,500 making a total of 137,500.

Motion by Rumsey, second by Baxter to adopt the Tax Increment Resolution with Amendments.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

John Gormley will get the amended documents to Jaymee for the Council meeting in December, so they can set a public hearing. Then Jaymee will post in the paper, send to all of the taxing authorities and put in the January newsletter.

Bill Board

No movement.

NIESA

The WDDA wants to do a revenue sharing agreement, including that the money the WDDA pays to NIESA stays in Webberville and the percentage will be the same as Williamston. Josh and Brad will go to the next NIESA meeting. Jaymee will send Josh, Brad and John the NIESA TIF numbers and the milage with the language.

Warner leaves at 7:30p.m.

Adjourn

Motion by Rumsey, second by Baxter to adjourn at 7:37 p.m.

Ayes: Baxter, Hitchcock, Horton, Rumsey, Warner, Rockey.

Absent: Fuller, Kuch.

Motion carried.

Jaymee Hord, MiCPT, CPFIM
Village Clerk/Treasure
WDDA Recording Secretary