

VILLAGE OF WEBBERVILLE COUNCIL PROCEEDINGS

The special meeting of the Webberville Village Council was called to order by President Hitchcock at 6:30 p.m. on October 26, 2021, in the Webberville Village Hall.

Roll was called:

Present: Rusty Ackerman, Brad Hitchcock, Sandra Schoenborn, Sam Schulte.
Absent: Rob Oesterle.

Others Present:

Jaymee Hord	Clerk/Treasurer
Shane Batdorff	DPW Supervisor
Scott Gould	Gould Law
Neil Hammerbach	Gabridge

The Clerk declared a quorum.

Approval of Agenda

Motion by Ackerman second by Schulte to approve the agenda as presented.

Ayes all.

Motion carried.

Public Comment

No public comment.

Fiscal Year Audit Report with Gabridge

Neil Hammerbach gives the Village Council the Audit Report. Specific pages he discussed are:

Page 1, Page 5, page15-16, Page19, Page 49 and Page53. Financial Highlights: last bullet point 19.8 % this is above threshold. State requires 13%. The Village increased their revenue in 2021.

With the findings he talked about page 2 Cash Receipting – this was just a strong suggestion to run all receipts through Cash receipting. Taxes were being run through the Tax Program and some of the receivables were made via journal entries- not wrong or a bad thing – just pay for the receipting program and it puts all the receivables in one report. Page 4 Chart of Accounts – He stated that he knows that I already have this in the works and it will be complete by the end of the year. He said the last 3 pages were the governance pages. The Council had a discussion with them. Jaymee asked him to repeat what he had told her regarding the WDDA portion of the Audit bill. He said that we should charge them what the percentage of their revenue was to the total revenue.

ARPA Funds

The Council discussed several different ways to use the funds and Scott Gould will look into a couple of the ideas to see if they are doable.

NIESA

Discussion held regarding NIESA billing the WDDA for runs within the TIF District.

WDDA Plan Amendment

No action – WDDA had not set their plan yet.

Updates

Shane gave updates on Alan Boyer, the Capital Improvement Plan and the Asset Management Plans. He also let the Council know that 126 N Summit Street was going to be taken care of on the 27th.

Sam Schulte updated that he had three payroll service companies that will give demos to the Council. All three answered the questions provided by Jaymee, all three are pretty close price wise.

Adjourn

Motion by Ackerman, second by Schulte to adjourn the meeting at 8:35 p.m.

Ayes: all.

Motion carried.

Respectfully Submitted,
Jaymee Hord, MiCPT, CPFIM
Clerk/Treasurer