

**VILLAGE OF WEBBERVILLE
DOWNTOWN DEVELOPMENT AUTHORITY
September 20, 2021**

The regular scheduled meeting of the Webberville Downtown Development Authority was called to order by Chairman Rockey at 5:35 p.m. on September 20, 2021. Roll was called.

Present: Diana Baxter, Jordan Fuller, Brad Hitchcock, Lawrence “Skip” Horton, Jessica Kuch, Josh Rockey, Joe Warner

Absent: Mike Rumsey.

Others Present:

Jaymee Hord	WDDA Recording Secretary
John Gormley (via phone)	Gormley & Johnson Law
Dillon Rush	Ingham County EDC/MEDC arrives at 5:45 p.m.
Emma Bostwick	Ingham County EDC/MEDC

Village Clerk declared a quorum.

Approval of Agenda

Motion by Baxter, second by Hitchcock to approve the September 20, 2021 agenda as presented.

Ayes: Baxter, Fuller, Kuch, Hitchcock, Horton, Warner, Rockey.

Absent: Rumsey.

Motion carried.

Public Comment

No public comment.

June 29, 2021 Minutes

Motion by Hitchcock, second by Baxter to approve the June 29, 2021 special meeting minutes as amended.

Ayes: Baxter, Fuller, Kuch, Hitchcock, Horton, Warner, Rockey.

Absent: Rumsey.

Motion carried

August 16, 2021 Minutes

Motion by Hitchcock, second by Baxter to approve the August 16, 2021, meeting minutes as presented.

Ayes: Baxter, Fuller, Kuch, Hitchcock, Horton, Warner, Rockey.

Absent: Rumsey.

Motion carried

August 24, 2021 Minutes

Motion by Fuller, second by Baxter to approve the August 24, 2021, special meeting minutes as presented.

Ayes: Baxter, Fuller, Kuch, Hitchcock, Horton, Warner, Rockey.

Absent: Rumsey.

Motion carried

September 20, 2021 Accounts Payable and Treasurer's Report

Jessica Kuch gives the Treasurer's report and accounts payables.

Motion by Baxter, second by Hitchcock to approve the Accounts payable and Treasurer's report as presented.

Ayes: Baxter, Fuller, Kuch, Hitchcock, Horton, Warner, Rockey.

Absent: Rumsey.

Motion carried

EDC Report

Emma Bostwick is introduced and will be working with Dillon for us. Dillon Rush received a promotion but he says he will still be here. gives the EDC report. Early Days Purchase agreement – Josh gives a synopsis regarding the purchase agreement with Early Days – the Plan Amendment was passed and they say they were not given proper notice of it passing – their attorney says to pay for the \$500 for the survey and \$1500.00 for the stakes – so \$2,000.00 to LSG for a survey of the property.

Mike Rumsey arrives at 5:53 p.m.

Early Days

Motion by Baxter, second by Warner to have LSG conduct a survey of the property for Early Days at a cost of \$2,000.00; this will be to complete the split of the property from the WDDA's remaining property.

Ayes: Baxter, Fuller, Kuch, Horton, Warner, Rockey.

Nays: Hitchcock.

Abstain: Rumsey. Came in at the end of the discussion.

Motion carried

Motion to have Alan Boyer do his due diligence with the bids and then have a discussion with Josh to give Alan permission to award the bid. So moved by Warner, second by Kuch.

204 W. Grand River Parking Lot

Josh will contact EDC for more information on Phase I & II. John Gormley will write up a purchase agreement and Josh and John Gormley will mail it to Bryan Boss- when signed Boss will get it back to Josh- he will provide it to the Village Office. Alan Boyer is working on numbers to do a parking lot there. Dillon says the cost of a Phase II could

be as low as \$8,000 or as high as \$50,000. The purchase agreement will be \$37,000 contingent on the Phase II – Josh will fill out the forms and get it to Dillon (and a copy to the Village Office). Josh will report at the October meeting at how this is going. Alan Boyer will be asked to attend as well.

Dillon wanted to follow up on Phase I – Phase II, speaks on the RRC- the RRC sets up best practices for quicker development – it will be good for the downtown. RRC is attached to funding.

Jessica leaves at 6:20 p.m.

Emma and Dillon speak of a project looking for land – it is a warehouse operation – now manufacturing 300,000 – 450,000 sq feet needed – will look at Webberville.

Dillon and Emma leave at 6:29 p.m.

TECH Drive Project

Josh has signed the contract with J Sebastian, they will start work next week.

Small Business Saturday

Time will be an issue this year. Possibly a virtual thing. Josh will call WLNS to see if they will feature some of the downtown businesses that week. They will try to get the Journalism kids to do Spotlights and then post them on the Village Facebook page.

Jordan will talk to Colleen about this.

School Banners

Have Jessica contact Signature Signs and Eugene Smith.

Garden Club will be putting up the fall theme in the downtown.

The Garden Club is having a bake sale on the 25th at the Blue Star Memorial.

The FFA is doing their Chicken BBQ.

150th Year

Possibly hold a celebration next year during OX Roast or the Jeep Take Over. Maybe by then the Main Street project will be finished.

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Adjourn

Motion by Hitchcock, second by Fuller to adjourn at 7:10 p.m.

Ayes: Baxter, Fuller, Hitchcock, Horton, Rumsey, Warner, Rocky.

Absent: Kuch.

Motion carried

Jaymee Hord, MiCPT, CPFIM

Village Clerk/Treasure

WDDA Recording Secretary